

## NOMENKLATURA / NOMENCLATURE

### 1. EXTERIÉR - REVITALIZACE DOMU

#### A. FASÁDA

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| 1A.1 Obvodové pláště, zatepovací systémy                     | 1A.6 Výškové práce - lešení, lávky...                       |
| 1A.2 Povrchové úpravy - materiály, provedení, vzhled         | 1A.7 Domovní vstupy - vchodové dveře, bezbariérové přístupy |
| 1A.3 Balkony a lodžie - konstrukce, zasklívání, povrchy      | 1A.8 Venkovní schody, dlažby, zábradlí...                   |
| 1A.4 Otvorové výplně - výměna oken, dveří, parapetní systémy | 1A.9 Příslušenství domovních vstupů - schránky, zvonky...   |
| 1A.5 Poruchy panelů, sanace, spáry                           | 1A.10 Ostatní   |

#### B. STŘECHA

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|---|---------------------------|
| 1B.1 Ploché střechy - konstrukce, skladba střech, izolace, odvětrávání, materiály, technologie... | 1B.4 Antény apod.         |
| 1B.2 Kompletace střech - provádění, klempířské výrobky, příslušenství                             | 1B.5 Kominy, odvětrávání  |
| 1B.3 Hromosvody   | 1B.6 Odvod dešťových vod  |
|   | 1B.7 Zelené střechy       |
|   | 1B.8 Střešní nástavby aj. |
|   | 1B.9 Sluneční kolektory   |
|   | 1B.10 Údržba, opravy      |

### 2. INTERIÉR - REKONSTRUKCE DOMU A BYTU

#### A. INTERIÉR DOMU - SPOLEČNÉ PROSTORY

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|--|---|
| 2A.1 Výtahy - výtahové šachty, strojovny, provoz, opravy | 2A.6 Osvětlení - zdroje, svítidla, příslušenství, ...     |
| 2A.2 Schodiště, zábradlí                                 | 2A.7 Požární bezpečnost - hlásiče, hydranty...            |
| 2A.3 Inženýrské sítě - elektro, plyn, voda a kanalizace  | 2A.8 Bezpečnostní a zabezpečovací systémy, signalizace... |
| 2A.4 Vytápění, regulace, domovní kotelny                 | 2A.9 Údržba, revize zařízení                              |
| 2A.5 Kabelová televize, telekomunikace, slaboproud       | 2A.10 Dispoziční řešení společných prostor                |

#### B. INTERIÉR BYTU

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| 2B.1 Bytové jádro - výměna, úprava, dispozice, varianty                                | 2B.9 Topení - zdroje, rozvody, tělesa, topidla         |
| 2B.2 Bytové jádro - koupelny, sanita   | 2B.10 Měření a regulace tepla                          |
| 2B.3 Bytové jádro - kuchyně, baterie, digestoř   | 2B.11 Podlahy, podlahoviny, dlažby a obklady, akustika |
| 2B.4 Izolace, akustika...  | 2B.12 Úprava stěn a stropů                             |
| 2B.5 Dispozice bytů - možnosti, úprava, spojování místností i bytů, návrhy a realizace | 2B.13 Vnitřní dveře, zárubně, kování                   |
| 2B.6 Bytové příčky   | 2B.14 Okenní žaluzie, rolety                           |
| 2B.7 Rozvody sítí - elektro, slaboproud, telekomunikace ...                            | 2B.15 Osvětlení - parametry, řešení, svítidla          |
| 2B.8 Instalace - odpady, voda, plyn, výměna stoupaček, rekonstrukce                    | 2B.16 Větrání, ventilace, výměna vzduchu               |
|  | 2B.17 Bezpečnostní bytové systémy                      |
|  | 2B.18 Ostatní zařízení                                 |

### 3. SLUŽBY - FINANCE, SPRÁVA, LEGISLATIVA

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|--|---|
| 3C.1 Energetické audity  | 3C.9 Provoz a správa domu                                 |
| 3C.2 Posouzení stavebního a technického stavu objektu            | 3C.10 Pojištění domu, bytu                                |
| 3C.3 Legislativa   | 3C.11 Finanční poradenství                                |
| 3C.4 Státní podpora - projekt PANEL                              | 3C.12 Projektové a architektonické ateliery - nabídka     |
| 3C.5 Financování - možnosti, varianty, aktuální stav             | 3C.13 Stavební a dodavatelské firmy - nabídka             |
| 3C.6 Vlastnictví - bytová družstva, společenství vlastníků, obce | 3C.14 Služby ostatní                                      |
| 3C.7 Prodej a převody bytů, domů                                 | 3C.15 Informace - odborná literatura, časopisy, publikace |
| 3C.8 Změny v užívání společných prostor domu                     | 3C.16 Zájmová sdružení, svazy, školy, instituce           |

### 1. EXTERIOR - BUILDING REVITALISATION

#### A. FACADE

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|---|---|
| 1A.1 External cladding, thermal insulation systems              | 1A.6 Work at heights - scaffolding, bridges...                      |
| 1A.2 Surface finish - materials, structure, design              | 1A.7 Building entrances - entrance doors, disabled access           |
| 1A.3 Balconies and loggias - construction, glazing, surfaces    | 1A.8 External staircases, tiling, handrails...                      |
| 1A.4 Apertures - replacement of windows and doors, sill systems | 1A.9 Accessories for building entrances - letterboxes, doorbells... |
| 1A.5 Panel defects, rehabilitation, joints                      | 1A.10 Other   |

#### B. ROOF

- |   |                            |
|---|----------------------------|
| 1B.1 Flat roofs - construction, structure of roofs, insulation, ventilation, materials, technologies... | 1B.4 Aerials, etc.         |
| 1B.2 Roof assembly - implementation, sheet metal products, accessories                                  | 1B.5 Chimneys, ventilation |
| 1B.3 Lightning conductors   | 1B.6 Rainwater drainage    |
|   | 1B.7 Green roofs           |
|   | 1B.8 Roof extensions, etc. |
|   | 1B.9 Solar panels          |
|   | 1B.10 Maintenance, repairs |

### 2. INTERIOR - RECONSTRUCTION OF BUILDINGS AND APARTMENTS

#### A. BUILDING INTERIOR - COMMON AREAS

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|--|--|
| 2A.1 Elevators - elevator shafts, elevator machine rooms, operation, repairs | 2A.6 Lighting - sources, light fixtures, accessories...  |
| 2A.2 Staircases, handrails   | 2A.7 Fire safety - smoke detectors, hydrants...          |
| 2A.3 Utility lines - electricity, gas, water and sewerage                    | 2A.8 Security systems - entrance security, signalling... |
| 2A.4 Heating, regulation, domestic boiler rooms                              | 2A.9 Maintenance, overhauls                              |
| 2A.5 Cable TV, telecommunication, light current                              | 2A.10 Spatial arrangement of common areas                |

#### B. APARTMENT INTERIOR

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|--|---|
| 2B.1 Core unit - replacement, renovation, spatial arrangement, alternatives                                      | 2B.8 Installation - sewerage, water, gas, replacement of rising mains |
| 2B.2 Core unit - bathrooms, sanitary equipment   | 2B.9 Heating - sources, installation, heating units, heating devices  |
| 2B.3 Core unit - kitchens, taps, range hoods   | 2B.10 Heat measurement and regulation                                 |
| 2B.4 Insulation, acoustics...  | 2B.11 Floors, floor covering, floor and wall tiles, acoustics         |
| 2B.5 Spatial arrangement of flats - options, alteration, joining rooms and apartments, design and implementation | 2B.12 Renovation of walls and ceilings                                |
| 2B.6 Partition walls   | 2B.13 Interior doors, door frames, mounting                           |
| 2B.7 Wiring - electric, light current, telecommunication...  | 2B.14 Blinds, roller blinds   |
|  | 2B.15 Lighting - parameters, solutions, light fixtures                |
|  | 2B.16 Fans, ventilation, air exchange                                 |
|  | 2B.17 Apartment security systems                                      |
|  | 2B.18 Other equipment   |

### 3. SERVICES - FINANCE, ADMINISTRATION, LEGISLATION

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|---|---|
| 3C.1 Energy audits  | 3C.8 Laundries, drying rooms, pram and bike storage                 |
| 3C.2 Assessment of structural and technical condition of buildings            | 3C.9 Building operation and administration                          |
| 3C.3 Legislation  | 3C.10 Building, apartment insurance                                 |
| 3C.4 State support - PANEL project  | 3C.11 Financial consultancy   |
| 3C.5 Financing - options, alternatives, current status                        | 3C.12 Design and architect studios - offer                          |
| 3C.6 Ownership - housing associations, associations of owners, municipalities | 3C.13 Building and contracting firms - offer                        |
| 3C.7 Sale and transfer of apartments and buildings                            | 3C.14 Other services  |
|   | 3C.15 Information - specialised literature, magazines, publications |
|   | 3C.16 Interest groups, associations, schools, institutions          |

# GENERAL CONDITIONS OF PARTICIPATION

## Art. I. ORGANIZER

INCHEBA PRAHA spol. s r.o., Areal Vystaviště 67, 170 90 Praha 7, Czech Republic (hereinafter called the organizer).

## Art. II. EXHIBITOR

The exhibitor is a party who sends a binding application to the organizer's address, the receipt of which has been confirmed by the organizer by sending an invoice for the registration fee and rent for the exhibition area.

## Art. III. APPLICATION FOR PARTICIPATION AND AREA ALLOCATION

1. The organizer decides on the theme and content of the exhibition.
2. Exhibitors may apply for participation in the respective exhibition only upon completing the application form and accepting these General Conditions.
3. The application sent to the organizer shall be binding upon the exhibitor, even if the organizer is unable to meet all applicants' requirements (such as the type, size or location of the exhibition area, etc.).
4. The organizer rents and allocates the exhibition area, taking into account the exhibitors' requirements.
5. The organizer reserves the right to refuse accepting any application for participation.
6. The exhibitor may not rent the exhibition area to a third party.
7. The exhibitor may take possession of the exhibition area only upon the payment of the rent for the exhibition area rented and all services ordered and upon taking out liability insurance against damage caused by its activities to the extent specified in Art. XIII (3). Exhibitors whose displays are not assembled by the organizer shall also provide a security deposit based on the size of the area rented and obtain an assembly certificate for each member of the assembly group. The amount of the security deposit is CZK 5 -10,000 and shall be specified by the organizer in the Organizational Conditions.
8. Should the exhibitor fail to take possession of the allocated and paid exhibition area by 6pm on the day before the start of the exhibition, the organizer may make free use of it. The exhibitor shall not be entitled to the refund of any fees or any other financial compensation.

## Art. IV. REGISTRATION FEE, RENTAL OF AREA AND SERVICES

1. The exhibitor shall pay the registration fee, the rent for the exhibition area ordered and all services ordered. Upon the exhibitor's failure to do so, the organizer may withdraw from the contract.
2. The amount of rent for the covered and open areas is listed in the Binding Application. Each partial sq.m shall be counted as a whole sq.m.
3. The minimum amount of area rented is 6 sq.m for covered areas and 12 sq.m for open areas. The organizer shall decide on any exceptions.
4. If ordering selected services (furniture, small equipment, carpets...) for display not assembled by the organizer, an extra charge of up to 100% shall be charged in addition to their price. The organizer reserves the right not to accept such an order.
5. An extra charge of up to 100% shall be charged for the services ordered after the closing date set by the organizer for the respective exhibition. The organizer reserves the right not to accept such an order.
6. The exhibitor shall pay a co-exhibitor fee for every company physically presented at the exhibitor's stand. Upon the failure to meet this obligation, double this charge shall be charged during the exhibition.

## Art. V. PAYMENT TERMS

1. After receiving an application from the exhibitor, the organizer shall send to the exhibitor an invoice for the advance payment of the registration fee and rent for the exhibition area in the full amount.
2. The exhibitor undertakes to pay to the organizer the registration fee, rent for the exhibition area and all services ordered by the due date stated on the invoice. Should the exhibitor fail to do so, the parties have agreed on a penalty of CZK 0.05% for each day of delay. In the event of late payment, the exhibitor shall also pay the costs of potential legal assistance, court fees and costs of an out-of-court collection process; the costs of the out-of-court collection process shall amount to 25% of the amount due, which however, shall be no less than CZK 10,000. In the event of payment following the expiry of the due date, the statutory interest shall also be paid. The payment of a contractual penalty shall not release the exhibitor from liability for any damage caused.
3. The organizer may refuse additional orders of services placed seven or less days prior to the start of the exhibition and shall provide such services only upon advance payment. Exhibitors' claims concerning payments to the organizer must be claimed in writing within 14 days of the receipt of the invoice. Upon the expiry of this period, the claims shall not be accepted.
4. Should the exhibitor fail to meet all of its obligations towards the organizer related to the exhibition, the organizer may retain the exhibits of such exhibitor or have them stored at the exhibitor's expense and responsibility to ensure that such obligations are paid without the necessity of court proceedings. The organizer may sell these exhibits publicly or privately upon the expiry of 30 days from the end of the exhibition in the event that the exhibitor fails to meet its obligations. Following such sale, the organizer shall bill or credit any difference between the proceeds from the sale and its claims plus the costs of storage and sale.
5. Should the exhibitor cancel its participation, the applicable cancellation fees shall be as follows:  
Cancellation more than 60 days before the event - 50% of the rent for the area + registration fee  
Cancellation 30 to 60 days before the event - 75% of the rent for the area + registration fee  
Cancellation up to 30 days before the event - 100% of the rent for the area + registration fee  
The fee for cancelling a service order after the closing date shall be 50% of the price of the service ordered.
6. Participation shall always be cancelled by written notice provably delivered to the organizer. If failing to cancel participation this way, the exhibitor shall compensate the organizer, in addition to paying the cancellation fee, for all damage resulting from the exhibitor's non-participation.
7. The obligation to pay the cancellation fee shall also apply in the event that the exhibitor has not paid the rent for the exhibition area and the registration fee before cancelling participation.
8. Should the exhibitor be adjudicated bankrupt or enter into liquidation before or during the exhibition, the organizer may withdraw from the contract, in which case the organizer shall still be entitled to the rent already paid.
9. Should the exhibitor not take place, all applications and allocations of exhibition areas shall be considered cancelled and all payments made by the exhibitors shall be refunded, after deducting the actual costs related to the organization of the exhibition as of the date of cancellation of the event. These costs may be partially or fully divided among the exhibitors up to the amount of maximum 15% of the original rent for the exhibition area. This refund shall take place within 90 days of the decision on the cancellation of the exhibition.

## Art. VI. EXHIBITS

1. The exhibits displayed and services offered must correspond to the theme of the exhibition. The exhibitor may not display any other exhibits and offer any other services. The maximum weight of an exhibit is 300 kg/sq.m. Organizer's written consent is required for exhibits of a weight exceeding this limit.
2. Sale of goods at the exhibition without the organizer's prior written consent is not allowed. (This does not apply to sales events designated as such by the organizer). The delivery and removal of exhibits shall be governed by the Organizational Conditions. The exhibition area, stand and goods shall always be taken possession of by the exhibitor or its authorized representative. Should the exhibitor or its representative not be present, the exhibit shall be left in the allocated exhibition area at the exhibitor's risk and expense. These conditions shall also apply to installation material.
3. The handling and storage fees based on the contractual freight forwarder's price list shall be charged for the exhibits and installation material not removed by the disassembly deadline.
4. The organizer shall define the deadline by which the exhibition stands

and exhibits are to be removed. The exhibits and installation material found after this deadline shall be removed and stored at the expense and responsibility of the respective exhibitor. The organizer may sell the exhibits publicly or privately should the exhibitor not be collected within 30 days, and shall bill or credit any difference while including the costs incurred. The organizer is expressly authorized to proceed this way in relation to the exhibitor.

## Art. VII. CUSTOMS AND FREIGHT FORWARDING SERVICES

1. Customs and freight forwarding services must be ordered in writing from the exclusive freight forwarder designated by the organizer. The contact details of the exclusive freight forwarder are contained in the Organizational Conditions for the respective exhibition.

## Art. VIII. STAND CONSTRUCTION AND INSTALLATION, ASSEMBLY OF EXHIBITS, TECHNICAL INSTRUCTIONS AND DIRECTIVES

1. The exhibitor shall receive the Organizational Conditions for the event from the organizer in advance prior to the beginning of assembly. These conditions form an integral part of the General Conditions and shall be binding upon the exhibitor.
2. The organizer shall define the times of assembly and disassembly. An exception from these times shall be allowed in writing for a fee based on the price list.
3. The organizer shall determine under what conditions and to whom access to the premises for the purpose of assembly and disassembly will or will not be allowed. The time schedule of the assembly and disassembly of the displays defined by the organizer shall form part of the Organizational Conditions and must be adhered to. Extension of the period of assembly after the end of the assembly hours is possible only upon written consent from the organizer, who shall be contacted at least by 3pm on the respective day. A fee is charged for such extension. The assembly period may not be extended on the last day of assembly before the opening of the exhibition event.
4. The rules and organizational instructions concerning the assembly, disassembly and course of the respective exhibition are contained in the Organizational Conditions. The Organizational Conditions, instructions included in the application materials, security and fire regulations and the applicable legal regulations in force within the territory of the Czech Republic shall be binding upon the exhibitors. The exhibitors shall instruct both their own employees and external workers of these obligations.
5. The exhibitor shall comply with the instructions issued by the organizer or fire service concerning the construction, decoration, security, maintenance and removal of its stand, promotional materials located at the stand, the exhibits and items displayed, and the use of decorations. Should these conditions be breached, the exhibitor authorizes the organizer to close down the exhibitor's stand, without the exhibitor being liable for any consequences thereof. In such a case, the exhibitor shall not be entitled to the refund of any payments.
6. Companies other than the organizer that assemble displays must obtain assembly certificates and present a trade licence or, if applicable, an extract from the Commercial Register for this activity which authorises such a company to perform this activity including IBP-ITI Certificate which entitles the company to carry out electrical tasks according to CSN norms for establishment and operation of temporary equipment and a valid liability insurance policy against damage caused by such company's activity to the extent as specified in Art. XIII (3).
7. During assembly, the exhibition halls serve exclusively for assembly, not for producing display elements. The organizer shall provide consent with production works in writing. The exhibitor shall ensure that during the assembly of its display, the surroundings of the stand does not become dirty, and shall use all technical means available to ensure this and organize its and its suppliers' work in such a manner as to prevent this. Hanging structures related to the display must be approved by the organizer in writing. The structures may be hung up exclusively by the organizer based on the valid price list and upon payment.
8. Upon the allocation of exhibition area, the exhibitor shall, no later than one month prior to the assembly date, submit a design plan of the stand in two copies or a model with a simple drawing on the same scale in accordance with the Organizational Conditions. If failing to adhere to this time limit, the organizer may invoice a fee for this service for an express preparation of the materials and confirmation of the design documentation. At the same time, the organizer reserves the right to refuse the exhibitor's participation.
9. The assembly material shall be delivered through the designated entrance.
10. Modifications of the hall or open areas by the exhibitor are prohibited. Any modifications required by the exhibitor shall be made exclusively by the organizer at a given fee, and the organizer may refuse them. Upon the exhibitor's failure to comply with this rule, the organizer may cancel the exhibitor's participation without refund of the payments.
11. When assembling or disassembling the display themselves, the exhibitor/company that assembles or disassembles the display shall remove the entire material/display. In the event of a greater amount of waste, a large-capacity container shall be ordered from the organizer. It is not permitted to keep the material in the technical corridor behind your stand!
12. The maximum height of the display including the top frieze is 3 m - any deviations shall be permitted by the organizer at a fee. The overlap of the top frieze or eye-catcher with the aisle is permitted by the organizer, provided that the minimum height of its lower edge is 2.5m, and shall be charged at CZK 2,000. The price for a high-rise dominant feature of an area of floor space of up to 4sq. m is CZK 5,000. The price for a stand higher than 3 m and with an area of floor space of more than 4 sq.m is 10% of the price of the area exceeding this limit, however, at least CZK 7,000. If using non-standard two-floor displays, a constructional engineer's opinion is required. The maximum height of displays in outdoor areas is 8m. All outdoor constructions higher than 3m are permitted only upon presenting a construction engineer's opinion taking into account wind gusts.
13. It is inadmissible to provide power, water, telephone and internet to other entities, otherwise they shall be disconnected. In the event of exceeding the power input ordered, it will not be possible to renew the connection without the previous increase of the input and payment in cash. Before laying carpets, the companies charged with the assembly must use a cover-up (paper) tape and then a double-sided tape (The cover-up tape may be purchased at the exhibition service centre.)
14. Entry of motor vehicles, trailers, etc. to halls is strictly prohibited. In extraordinary situations, only the hall administrator may decide on an exception. If displaying motor vehicles as exhibits, such vehicles must have an empty tank and disconnected battery.
15. The exhibitor shall commence the construction and removal of its exhibition stands in such a manner as to ensure that this work is completed within the time limit stipulated in the Organizational Conditions.
16. The exhibitor may not remove exhibits and stands before the end of the exhibition. In the event of breach of this provision, the exhibitor irrevocably agrees with the payment of CZK 20,000.
17. Before leaving the rented exhibition stand and exhibition area, the exhibitor shall restore everything to the original condition and return all property rented from the organizer undamaged. Should the exhibitor, in order to restore the stand, area or equipment to the original condition, be forced to perform further work, such work shall be performed at the expense of the respective exhibitor.
18. If failing to adhere to the final deadline for vacating the exhibition premises, a penalty of CZK 1,000/sq.m of area which has not been vacated shall be charged. All additional expenses incurred by the organizer as a result of late assembly or disassembly shall be invoiced to the exhibitor.

## Art. IX. PROMOTION, ADVERTISING, SIGNS, CATALOGUE, OTHER FORMS OF PROMOTION

1. The exhibitor may promote its products only at its own stand.
2. Promotional and advertising materials may be located exclusively at the stand within the rented area. Posters, eye-catchers and any other promotional articles may be located outside the exhibitor's stand only in the areas designated for this purpose by the organizer upon the payment of the stipulated fee, which is not part of the rent for the exhibition area. The place-

ment of billboards, eye-catchers, banners or the distribution of leaflets is permitted upon the organizer's written consent based on the valid price list.

3. A catalogue is issued for individual exhibitions. Each exhibitor shall publish the requested data in the catalogue; no fee is charged for such publication. The organizer shall not be liable for any incorrect data contained in the "Catalogue order form", data supplied after the closing date or errors in the data listed. The exhibitor shall provide the data for the catalogue to the organizer or an entity authorized by the organizer in the prescribed form. The organizer does not guarantee that any texts supplied after the closing date will be published. A company not participating in the exhibition may publish advertisements in the catalogue only upon written consent from the organizer.
4. The use of sound-amplifying equipment is not permitted unless discussed and approved by the organizer in advance.
5. All methods of presentation in or outside the actual exhibition area (such as machines in operation, films, musical performances, fashion shows, etc.) are subject to the written consent from the organizer who is authorized, even despite prior consent, to limit or cancel any performances that cause noise, dust, fumes, vibrations or lead, for any other reason, to a significant limitation or disturbance of the trade fair. In the case of repeated breach of this provision, the exhibitor will be banned from continuing in this activity. Audio advertising, reproduced recordings, etc. may be used only with the organizer's consent. The level of noise outside the stand must not exceed 60 dB. In the event that this level is exceeded, the exhibitor shall be alerted and if the level of noise is not reduced immediately, the exhibitor's display shall be disconnected from the power source and the exhibitor irrevocably agrees to pay a fee of CZK 20,000.
6. If using reproduced music on the exhibition stand, the obligations arising from the Czech Copyright Act and the responsibility for the payment of royalties to the legal entities performing collective administration of rights under the Copyright Act shall be fully assumed by the exhibitor.
7. The exhibitor is authorized to ban or, as the case may be, remove any advertising that does not comply with the paragraphs mentioned above at the exhibitor's expense.

## Art. X. RULES VALID DURING THE EXHIBITION

1. The organizer reserves the right to modify the date and opening hours of the exhibition, without the exhibitor being entitled to any compensation. In such a case, the contract of participation remains valid.
2. The exhibitor shall determine under what conditions and whom access to the exhibition will or will not be allowed.
3. To the extent stipulated by the Organizational Conditions, ID cards shall be provided to the exhibitor and its staff which, allowing free access to the exhibition premise and exhibition stand on the given dates. The exhibitor ID card is valid only for one person.
4. The exhibitor shall be liable for the consequences of its conduct and the conduct of its staff.
5. During the opening hours of the exhibition, the organizer shall be present in person or represented at its exhibition stand and have the stand accessible to visitors.
6. The exhibitor may, at its full discretion, refuse access of certain persons to the stand. However, the authorized employees of the organizer shall always have the right to be received at the stand.
7. The exhibitor may not use combustible and inflammable materials, open fire, fireplace or oven at the rented stand, unless the exhibitor has discussed such use with the organizer and received written consent. In such a case, the fire regulations in force must be adhered to.
8. Generally, the exhibitor may not disturb the other exhibitors or visitors in any manner. The organizer shall take appropriate steps to remedy such disturbance at its own discretion.

## Art. XI. CLEANING

The exhibitor shall be responsible for cleaning the exhibition grounds, halls and pavements. The cleaning of the stand during the exhibition can be ordered by the exhibitor exclusively from the organizer.

## Art. XII. SECURITY

1. The exhibitor shall ensure general security of the exhibition premises during the assembly, disassembly and course of the exhibition. General security ensured by the organizer does not exclude the possibility of damage to property or injury to people. The exhibitor may order special security of its property or display exclusively from the organizer.
2. If receiving an order for the security of a display less than 7 days before the start of the exhibition, an extra fee of 50% shall be charged.

## Art. XIII. INSURANCE, LOSS

1. Participation in the exhibition is at the exhibitor's own risk. The exhibitor shall not make the organizer liable for any third-party claims for damages as a result of the exhibitor's participation in the exhibition.
2. The exhibitor shall not be liable, in relation to the exhibitor, co-exhibitor or companies other than the organizer that assemble displays for the loss or destruction of or any damage to any exhibit, equipment and furnishings of the stand, containers and packaging materials, irrespectively of whether the destruction or any other damage occurred before, during or after the end of the exhibition.
3. The organizer requires from the exhibitors and the companies other than the organizer that assemble displays to take out, at their own expense, liability insurance against damage caused by their activities to the extent as specified in the following table:
  - exhibitors that assemble displays themselves: CZK 500 thousand
  - companies that assemble displays of up to 30 sq.m: CZK 1 million
  - companies that assemble displays of up to 50 sq.m: CZK 2 million
  - companies that assemble displays of up to 100 sq.m: CZK 3 million
  - companies that assemble displays of up to 200 sq.m: CZK 4 million
  - companies that assemble displays of up to 300 sq.m: CZK 5 million
  - companies that assemble displays of up to 400 sq.m: CZK 6 million
  - companies that assemble displays of up to 500 sq.m: CZK 7 million
  - companies that assemble displays of up to 600 sq.m: CZK 8 million
  - companies that assemble displays of up to 700 sq.m: CZK 9 million
  - companies that assemble displays of more than 700 sq.m: CZK 10 millionShould the exhibitor fail to meet this condition and to take out such insurance or to be unable to prove this, the organizer may prevent the exhibitor's entry to the exhibition premises until this failure is remedied.
4. The exhibitors who have not ordered assembly of their displays from the organizer (or a company that assembles displays) shall prove during the registration process that they are covered (for the entire period of assembly, course of the exhibition and disassembly) by liability insurance against damage caused by their activities.

## Art. XIV. FINAL PROVISIONS

1. In the event that the organizer, as a result of circumstances not caused by the organizer ("vis major"), is unable to ensure that the exhibition takes place or that it takes place during the entire period planned, the organizer shall inform the exhibitor of this fact. All organizer's obligations under the concluded contract shall hereby cease to exist. In this case, the exhibitor will not be entitled to any compensation.
2. In the event of breach of the General Conditions of Participation, the organizer may exclude the exhibitor from participation in the exhibition. In such a case, the exhibitor shall not be entitled to the refund of any payments.
3. The exhibitor may lodge a claim concerning the work and services provided by the organizer with the employee responsible. Claims shall be lodged in writing and without undue delay, no later than within 48 hours of the end of the event, otherwise the exhibitor's right shall expire.
4. In cases not regulated by these Conditions, the exhibitor shall follow the organizer's instructions.
5. The relationships and any disputes between the exhibitor and the organizer shall be governed by the provisions of the Czech Commercial Code No 513/1991 Coll., as amended.